

## **VCSQI-VCACC Oversight Committee**

### **I. Composition of Committee and Appointment of Committee Members:**

- a. Chair (1) Appointed by the VCACC Governor (or designee)
- b. Members of the Committee (voting):
  - 3 At-large Members appointed by the VCACC
  - 3 At-large Members appointed by VCSQI
  - 1 Member from ACC Catheterization Percutaneous Coronary Intervention (CathPCI), NCDR or other ACC registry/quality initiative program
  - 1 Hospital Administrator mutually agreed upon by the VCACC and VCSQI
- c. Ex-Officio Members of the Committee (non-voting):
  - 1 Statistician mutually agreed upon by the VCACC and VCSQI

### **II. Composition and Charge/Scope of Work**

The Committee oversees use of the registry data and dictates the method of analysis. Voting members include the Chair, at-large members, the Hospital Administrator and the ACC–NCDR CathPCI member. All non-procedural votes must pass by 60% of the members present to be actionable. Proposed projects will require approval by the Committee and a written, signed addendum. Duties of the Oversight Committee include:

- a. Establishing and overseeing processes and procedures to govern data use in compliance with established regulatory requirements including but not limited to HIPAA and human subject research
- b. Establishing and overseeing process and procedures to govern and support the VCSQI pipeline
- c. Reviewing opportunities for collaborations with other quality, research, or government organizations such as state department of health, universities, and others
- d. Establishing working groups as needed to support specific projects
- e. Approving all proposed projects before proceeding with implementation or research

### **Length of Terms**

Each term will be for three (3) years with 1 additional term possible. Each year two (2) members will rotate off to allow continuity and new member involvement. The first terms for the initial members will be for 3, 4 and 5 years to allow continuity and to be able to stagger terms.

### **Committee Member Involvement**

Oversight Committee members will be asked to:

1. Attend at least 1 meeting in person
2. Participate on teleconferences (3-4 times per year)

### **Committee Member Qualifications**

1. Experience/knowledge of health services, clinical outcomes, and/or quality of care research
2. Experience with quality improvement processes
3. Clinical, scientific, quality of care, and/or clinical registry experience in registry domain area is preferable
4. Able to commit to participation expectations and timelines